

Images Handbook

This Images handbook is designed to make the Product "Andale Images" very simple and easy for you to use.

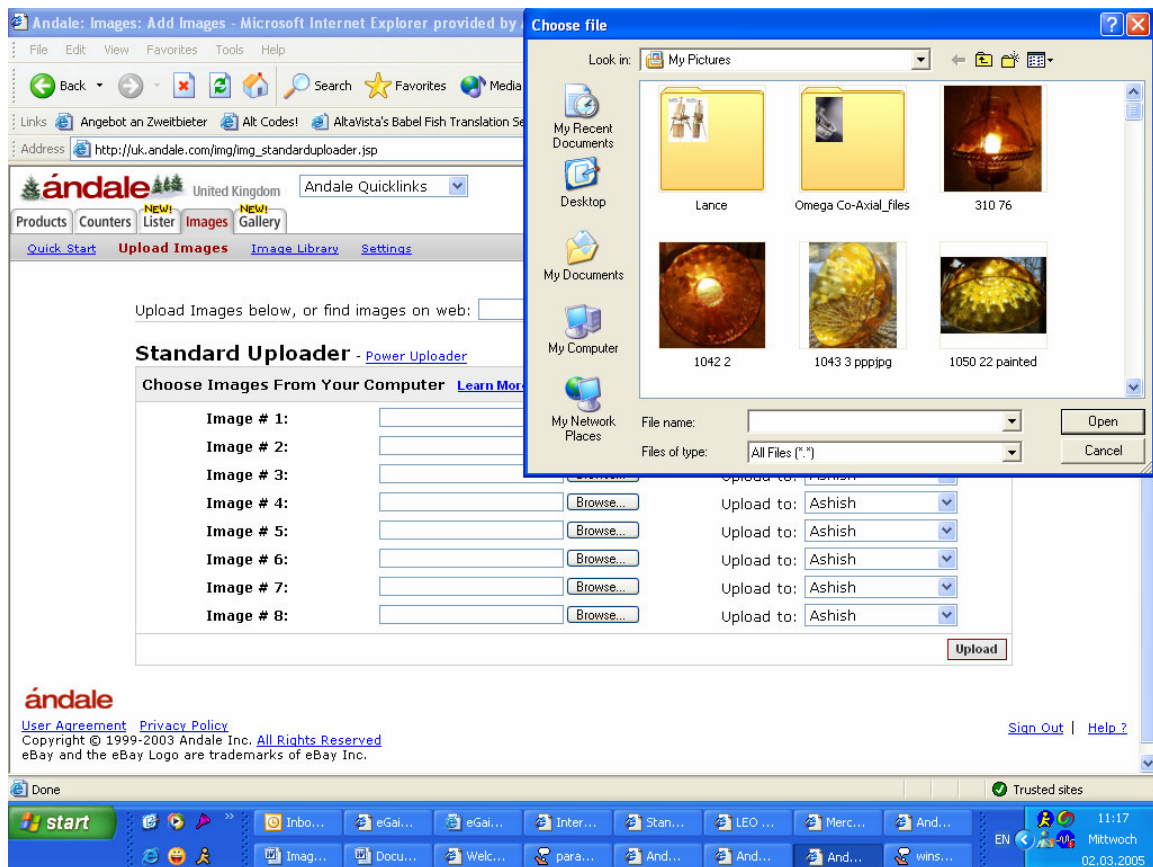
Andale provides two kinds of uploaders to upload your images.

Standard Uploader:

With the standard uploader you can upload upto 32 images at a time, but we suggest not to upload so many images at a time, if you do not have a DSL connection, because if your connection is not good and you try to upload so many images at a time, the connection will break and the images will not upload successfully.

1) How does the uploading of images with the Standard uploader work?

- Please login to your Andale account on the UK Andale site <http://uk.andale.com> and click on the tab "Images".
- Under "Images" please click on the link "Upload Images"
- On the "Upload Images" page, please click on the browse button in order to find the images on your computer, that you wish to upload.



- Once you click on the "Browse" button, you will be asked to look for the images that you have stored on your computer as shown in the image above.
- Please select the image that you wish to upload and click on the button "Open" on the small screen in the image above.
- Please repeat the same steps to choose more images.
- Once you have finished choosing the images to be uploaded, please click on the button "Upload" on the Upload Images page.
- The images will get uploaded and will be saved in your "Image Library"

Power Uploader:

Power uploader enables you to select multiple images at a time. Mentioned below are the system requirements required for using the power uploader.

Andale Images Power Uploader is based on Active X Technology from Microsoft and your system needs to have the following to support it:

- Windows PC with Windows 95, 98, 2000 or XP
- Microsoft Internet Explorer version 4.0 or AOL version 5.0 or more
- A secure registration window will appear. Please click on yes.
- When you click on yes a window for the Power Uploader will appear, please click on "Next" and then "Finish".
- And then please follow the following steps :

In a new browser window, click on Tools and select Internet Options

Click on the Tab Security and then on Custom Layout

Please select the enable option on the Active X Control Plugins..

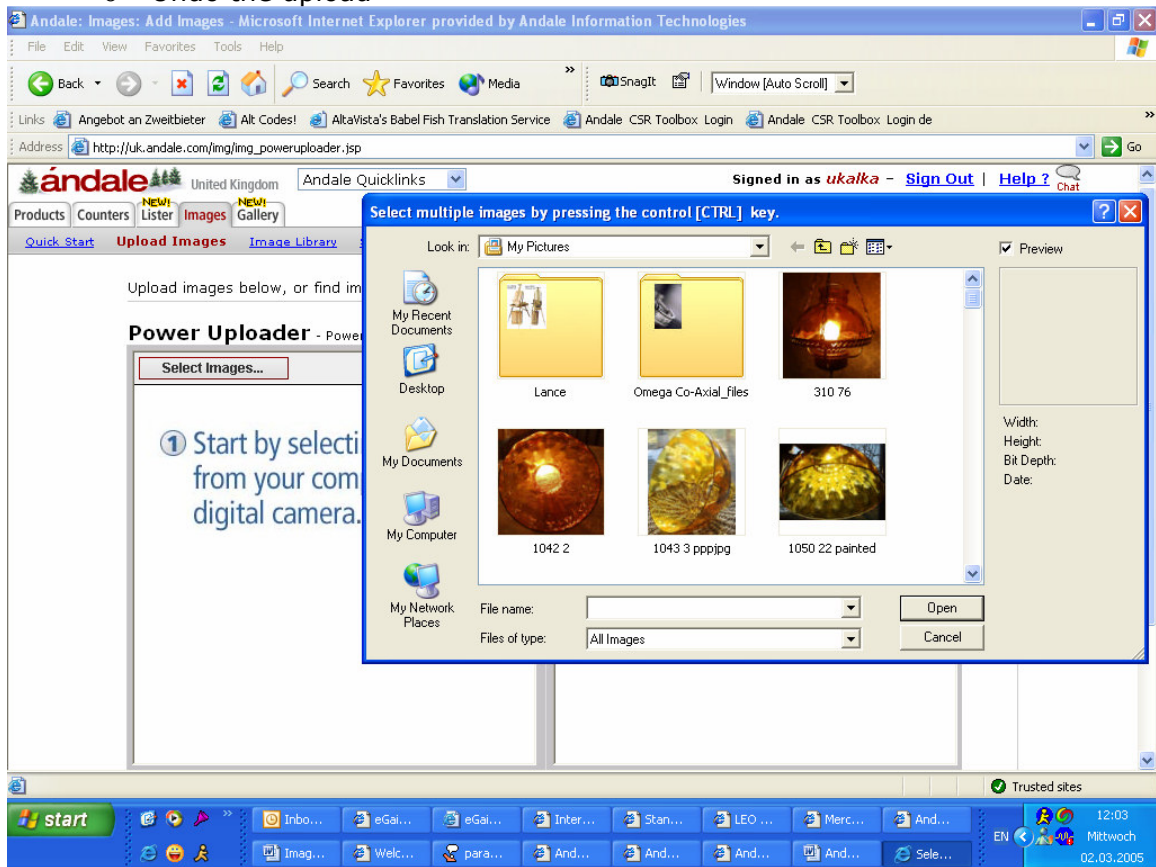
Active X is a plugin available from Microsoft that can be downloaded and will work with your Internet Browser.

2) How does the uploading of images with the Power uploader work?

To be able to use the power uploader, you will have to download the power uploader. In your Andale account please click on the tab "Images" and then click on the link "Upload Images". On the "Upload Images" page, you will find a link to download the Power Uploader.

- Please click on the button "Select Images" in order to find the images on your computer, that you wish to upload.
- A small window will pop up as shown in the image below and you will be asked to look for the images that you have stored on your computer.
- You can select multiple images to upload by pressing the ctrl button on your keyboard. Keep the ctrl button on your keyboard pressed, till you finish selecting the images you wish to upload.
- Once you have finished selecting the images to be uploaded, you will be able to preview each image on the power uploader before clicking the "Upload" button.
- Before you finally click on the upload button, below is a list of things that can be done using the power uploader.
 - You can delete the images that you do not wish to upload from the list of selected images.
 - Preview the images by clicking on them one by one.
 - Adjust the brightness and contrast of the images
 - Create a new folder for the images to be stored

- Save the images in the order you wish.
- Undo the upload



PLEASE NOTE, ONCE THE IMAGES ARE UPLOADED, YOU WILL NOT BE ABLE TO CHANGE ANYTHING.

Here are a few questions which you might have

- **Do all Images have unique names?**
Yes, each image must have a unique name. A unique URL is automatically created for each image, that is stored in the image library.
- **How to rename the images and when the images are renamed does it affect the ads associated with the images that are renamed?**
To rename the images, click your mouse in the editable name field and type the name you want to change to. Then, click the Update Name button at the bottom of the page to save the new name of your image. Live ads which have this image attached to them will not be affected by this name change.
- **If an image is renamed, will the URL of that particular image change?**
Renaming of the image will not change the URL of that particular image as the URLs are only assigned once are meant to be unique.
- **How to check the space being used for the stored images?**

Please go to your Andale account and click on the images tab. Under images, please click on the link "Image Library". Inside the image library, on the right hand corner just above the images you will be able to see the space you are currently using.

- **How to maintain the subscribed limit of the images plan?**
In order to remain within the subscribed limit of your images plan, please make sure you delete the images that were used for the items that have now ended.
- **How can the unwanted images be deleted?**
Please go to the "Image Library" page and select the images, that you wish to delete by checking the box against each image and scroll down till the bottom of the page and click on the button "Delete".
Please make sure you do not delete any images that are associated with your live ads. If you delete the images associated with your live ads, the images on the live ads will stop showing instantly. The deleted images are moved to the deleted folder where the deleted images are stored for 7 days before they are permanently deleted from the Andale system. If you decide to have the deleted back, you have to do it within 7 days.
- **Are the deleted images counted against the space used?**
No, the deleted images stored in the deleted folder, do not count against the space used.
- **How can the images that are currently in the deleted folder, be restored?**
On the image library page, on the top left please click on the "Deleted" filter. You will be taken to the deleted filter, where the images deleted within 7 days will be stored. Please select the images that you wish to restore and scroll down till the bottom of the page and click on the button "Restore".
- **How to create new folders?**
Please click on the images tab and then click on the link "Image Library". On the "Image Library" page on the upper right hand corner, you will find a link "Add or Manage Folders". To create a new folder, please click on the link "Add". On the next page, you can specify the names of the new folders you wish to create. You can create upto four new folders at a time.
- **What are the image formats that are supported?**
Andale recommends .jpg format for images as it is the most widely accepted internet standard. However you can also use the .gif images.
- **What is "Attach Images"?**
Andale allows you to attach images to the live auctions on eBay through Andale. You can attach unlimited images to your live ads on eBay. Please select the images that you wish to attach to the live ads from the Image library and scroll down till the bottom of the page and click on the button "Attach images to Ad"
On the next page, you will be asked to enter the item number of the ad to which you wish to attach the images.

You can also choose the ad to which you wish to attach the images, but for this you need to be subscribed to the Lister product.

Once you have chosen the item number to which you wish to attach images to, please click on the button "Attach". This will attach the chosen images to the live ad on ebay. The images that you attach to the live ads through Andale will get attached at the bottom of the description on the live ad.

- **What is the button "Create Ad" at the bottom of the Image library page for?**

If you click on the button "Create Ad" at the bottom of the Image library page, you will be taken to the One step lister page (If you are subscribed for lister with Andale) and you will be able to create ads.

Before clicking on the "Create Ad" button on the Image library page, you can select up to eight images to be added to the ad that you will be creating.

We hope this handbook has helped you to understand the Andale Images. If you still have questions, please write to us at techsupport.uk@andale.com

